



DEL MAR COLLEGE

Exemption of Out-of-State Fees for Military Personnel & Dependents

Registrar Office - Phone: 361-698-1248

Fax: 361-698-1857

E-mail: reginfo@delmar.edu

Student's Name: _____ Student ID: _____ DOB: _____

Student's Email Address: _____ Student's Phone Number: _____

Please check Term & indicate year for which you are applying for exemption. Year: _____ Fall Spring Summer

Applying as: Military Personnel Dependent Student's Signature: _____

Military Dependents

If you are the dependent, please give the name of the service member. You **MUST** also provide one item from List B.

Name: _____ Relationship _____ Branch of the Military _____

Choose the applicable circumstance below:

I am an active duty service member/dependent who is a **resident of another state** but assigned by active duty military orders to a duty station located within the state of Texas. The following statement must be completed by your unit of assignment:

Note: This will be valid for one academic year. The student must resubmit prior to registration for each subsequent academic year.

This is to certify that the above named service member is on active military duty at the following installation:

_____ and that this individual will be assigned to duty in Texas at the time of registration for the term indicated above.

Printed Name of Adjutant/ Commander/Personnel Officer: _____

Signature of Adjutant/ Commander/ Personnel Officer: _____

Title: _____

Address: _____
Street City State Zip

Phone Number: _____ Date: _____

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 I am an active duty service member/dependent who is a **resident of the state of Texas**. You must attach appropriate documentation to verify your status as a Texas resident. For active duty service members, submit one item from List A. For dependents, submit one item from List A and List B. (See reverse side of form for required documentation to be submitted).

List A

- Service member's DD Form 4 for enlisted service members or commissioning document for officers - to verify Home of Record was Texas upon entry into active service
- Leave and Earnings Statements for 12 months preceding semester of enrollment – to verify Texas identified as state of Legal Residence

List B

- Marriage License/Certificate – To verify spouse relationship to service member
- Birth Certificate – to verify dependent child relationship to service member
- Adoption papers – to verify adopted child relationship to service member
- Legal Guardianship Court Order – to verify relationship of ward of the court to service member
- Divorce Decree – to verify step-child relationship to Parent that is married to service member
- IRS 1040 Tax Transcript – to verify all dependents relationships to service member